

**GOVERNMENT OF MEGHALAYA**  
**DIRECTORATE FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS:**  
**SHILLONG**

**SHORT TENDER NOTICE**

Dated Shillong the 18<sup>th</sup> March 2016

DSCA. 96/2011/Pt.I/89 : The Director of Food Civil Supplies & Consumer Affairs Meghalaya hereby invites SEALED Tenders from interested firms for publicizing an awareness for the National Food Security Act 2013 and End-to-End Computerisation to all the consumers in the State through advertising broadcast media like Television, Radio, Local TV Channels, Road shows alongwith publicity awareness through use of pamphlets, posters and hoardings, etc. Tenders should reach the undersigned on or before 28<sup>th</sup> March 2015.

The terms and conditions of the Tender is available in the office of the undersigned and may also be seen from this office website:

<http://megfcsca.gov.in>

Sd/- W.Khylllep  
Director

Food Civil Supplies & Consumer Affairs,  
Shillong

Memo. DSCA. 96/2011/Pt.I/89 Dated Shillong the 18<sup>th</sup> March 2016

Copy to:-


- 1 The Joint Secretary Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong for information.
- 2 SIO, NIC, Meghalaya, Shillong with a request to upload the notice and terms & conditions in the Website of this Department.
- 3 Information Technology Department, Meghalaya, Shillong.
- 4 Director, Information and Public Relation, Meghalaya, Shillong with a request to publish the Notice Inviting Tenders in the leading Newspapers (one in English, Khasi and Garo).

Director

Food Civil Supplies & Consumer Affairs,  
Shillong.

## TERMS AND CONDITIONS:

1. Non Refundable Court Fee Stamp of Rs. 50/- (Rupees Fifty) only should be affixed to the Sealed Tender
2. Earnest Money Deposit of Rs. 50,000/- (Rupees Fifty Thousand) only in the form of DD / Banker's Cheque drawn in favour of to the Director, Food Civil Supplies & Consumer Affairs Shillong
3. Earnest money deposited by unsuccessful Tenderers will be released after selection process is completed. Earnest money deposited by successful Tenderers will be released when work is done.
4. The following documents should be enclosed with the Tender:
  - (a) Attested copy of Up-to-date –
    - (i) Registration Certificate in form 2 Rule 18 – TIN
    - (ii) Central Sales Tax Registration in Form B Rule 5(i)
    - (iii) Clearance Certificate under MVAT Form 39
    - (iv) An updated Professional Tax.
5. Non Tribal Tenderers should submit attested copy of up-to-date Trading License issued by the concerned District Council
6. In case the Tenderers furnish false information their tenders will be rejected and their EMD stands forfeited
7. Tenderers belonging to SC/ST Community should furnish copy of SC/ST certificate issued by the competent authority
8. The tenderers should furnish experience certificate to the effect that they had executed such contract work with Government Department/Organization during the last two – three years
9. The tenderers shall submit the tender in 2 sealed covers marked as cover I & II. The 1<sup>st</sup> cover should contain the Earnest Money and the 2<sup>nd</sup> cover should contain the tender documents.
10. Department reserves the right to make any changes in the terms and conditions of the tender
11. Payment Terms: The payment shall be made in instalments as follows:-
  - (i) 40% on acceptance and selection of the Tender
  - (ii) 40 % on receipt of UC for the Advance payment of 40%
  - (iii) The balance 20% on completion of the work to the satisfaction of the Department.

  
Director,  
Food, Civil Supplies and Consumer Affairs,  
Meghalaya, Shillong.